

Presbytery of Missouri River Valley  
302 So. 74<sup>th</sup> Street  
Omaha NE 68114-4617  
(402) 553-8300

Please return this form to the address above or to acctg@pmrv.org

Date: \_\_\_\_\_

Account: \_\_\_\_\_

Purpose of Expense \_\_\_\_\_  
(Committee supporting voucher request)

Date Expense Incurred \_\_\_\_\_

Mileage \_\_\_\_\_ recommended IRS mileage rate \_\_\_\_\_ \$ \_\_\_\_\_  
# of miles rate/mile

Meals \$ \_\_\_\_\_

Other (Please list below)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total \$ \_\_\_\_\_

Please deduct from the above expense, the sum  
of \$ \_\_\_\_\_ which I am making as a gift to  
the Presbytery of Missouri River Valley.

Less Contribution \$ \_\_\_\_\_

**Total Requested** \$ \_\_\_\_\_

**Pay To:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
(Committee chairperson or other authorized to sign vouchers)

PAID \_\_\_\_\_ CHECK # \_\_\_\_\_