

PMRV Stated Clerk and Commission Reports For Stated Meeting, May 3, 2025

Stated Clerk Report – submitted by Rev. Nancy Ross-Hullinger

FOR THE RECORD

- A. The Presbytery's annual report to the Interim Unified Agency (IUA) was reported. On December 31, 2024, PMRV had 71 minister members and (7) ruling elders commissioned to particular service. PMRV reported 41 churches on the roll.
- B. 39 out of 41 sessions of the Presbytery submitted all or partial annual statistical reports to the IUA.
- C. The Stated Clerk participated in Association of Mid-Council Leaders and Association of stated clerks' monthly virtual gatherings.
- D. The Stated Clerk consulted with Committees, Commissions, Sessions, and Presbytery members as requested or as contacted.
- E. The Stated Clerk serves on and attends monthly Administrative Team Meetings/Moderator Team Meetings
- F. The Stated Clerk serves on and attends monthly Leadership Team Meetings
- G. The Stated Clerk provided clerk training for new clerks via zoom on 3/11/25
- H. The Stated Clerk provided PJC orientation on 3/13/25, and PJC training with Laurie Griffith IUA on 3/31/25
- I. Created and shared with clerks new forms for Records and Rolls and Minutes.
- J. Annual Session Minutes/Registry Review for 2024 will be done in person, with 2 to 3 clerks meeting together to review each other's records. The deadline is 7/1/25 to have them completed.
- K. Contacts were made with Presbytery churches with active Pastor Nominating Committee's in place to connect them with a COM member for training.
- L. Consulted with Synod of Lakes and Prairies and Unified Interim Agency as necessary.
- M. Updated Stated Clerk data requirements of IUA as per requests and authorization.
- N. Participated in COM Meetings on January 28, 2025, February 25, 2025, April 22, 2025
- O. Prepared draft docket for Presbytery meetings and met with Moderator/Docket planning group.
- P. Attended Board of Pension Summit 4/2-4/3 in Denver
- Q. The Presbytery Staff – Nancy, Tina, Nicole tries to meet monthly
- R. Prepared Amendments to the Constitution from 226th General Assembly that we will have before us in May.
- S. Ongoing and updating of resources for clerks and presbytery members
- T. Calls, emails, face-to-face, zoom, texts, to connect with whoever needs assistance
- U. All correspondence has been answered and forwarded, as needed.

Recommendation:

With respect to **redress of imbalance:**

1. Our standing rules direct the Stated Clerk to ascertain the parity of teaching elder and ruling elder members and commissioners and make recommendation to Presbytery to redress if the number of teaching elder (minister) members exceeds the number of ruling elders with right to vote.
2. Of the 71 teaching elders (MWS), 38 are retired and not in active service and 4 of those are residing out of the area. Consequently, **we can expect 37 teaching elders in attendance at Presbytery meetings.**
3. We automatically expect 41 ruling elders commissioned by their sessions. In addition, we have (1) ruling elder serving as an officer, (2) ruling elders serving as chairs of standing committees and one (1) ruling elder commissioned to particular service who also serves dual roles. Thus, by Bylaws III. B. 2 & 3 and D, **we can expect 45 ruling elders to participate in meetings of Presbytery.**

4. Standing Rules of the Presbytery state: "If the number of ruling elders equals or exceeds the number of teaching elders, there is no imbalance, and no action is needed.
Therefore, there is no need for redress of imbalance in 2025.
The Stated Clerk reports and recommends that the Presbytery of Missouri River Valley does not need to redress imbalance from July 1, 2025-June 30, 2026.

Commission on Ministry – submitted by Rev. Nancy Ross-Hullinger (PMRV Stated Clerk) and David Friedli (COM Moderator)

COM Action Items January 28, 2025

- Approved minutes of the November 26, 2024 meeting
- Affirmed Electronic Vote(s)
 - E-vote to approve Rev. Karen Moritz into PMRV membership (11-0)
 - E-vote to approve First Presbyterian Church Omaha Mission Discernment Form (12-0)
- Removed Ernie Gutha from PMRV (deceased 1/18/25)
- Approved TPR of Paul Williams and Anderson Grove for 2025; Part time; cash salary \$6,000; Housing \$19,200; mission fund for reimbursable expenses related to mission work per year (accumulating to 3 years); Professional Development \$1,342 (per year accumulating to 3 years); travel at IRS recommended rate (.67 per mile); professional development leave – 2 weeks per year; vacation 6 weeks per year – to be taken in increments of 4 consecutive weeks or less. Vacation requests for more than 4 consecutive weeks will be considered by session or case by case basis; mission/work travel – 4 weeks leave without pay; terminated by either party with 60 day written notice.
- Approved TPR of Suzanne Gorhau's and Cason & Oakland/Sharon Presbyterian Church's for 2025; 30 hours; 3 Sunday's a month; Housing \$42,400; deferred comp \$3,600; TES \$46,000; pension, disability, death \$4,600; IRS \$.655 - \$1,000; CE \$5,000; 4 weeks' vacation, 2 weeks study leave including Sundays.
- Approved TPR (Interim) of Mike Harvey and New Horizon Presbyterian Church for 2025; Full time; \$48,000 IRS rate - \$804; Prof Ex \$400; 4 weeks' vacation; 2 weeks study leave.
- Approve TPR of Nancy Ross-Hullinger and Bethany Presbyterian Church for 2025; part time 19 hours; cs \$29,244; Fidelity 13,200; IRS \$500; CE \$1,200; four weeks' vacation; 2 weeks study leave.
- Approved Transitional Pastor TPR of Laura Rasmussen and Shenandoah Presbyterian Church; Full time January 5-May 4, 2025 (min 35 hours a week); CS \$4,000 a month; housing rental (TBD); BoP coverage for Medical and Pension; \$40 cell phone coverage; 2 weeks paid leave; mileage reimbursement for SPC related events; \$200 allowance for coffee, meals, etc, with congregants to use at Laura's discretion; \$150 allowance for supplies for the office, Always With Us, etc... to use at Laura's discretion
- Approved Temporary Supply TPR of Jim Crapson and College Springs Presbyterian Church; Part time 19 hours; CS \$33,432; Manse All \$3000, Housing (Utilities) \$6,000; 4 weeks' vacation.
- Approved TPR of Carolyn Grice and New Life Presbyterian Church for 2025 – 19 Hours a week; Cash Salary \$1,200; Housing \$26,740; Deferred Comp: \$8,382.15; Total Effective Salary \$36,322.15; IRS Mileage \$1,200; CE \$700; 4 weeks' vacation; 2 weeks study leave
- Approved TPR of Linda Reffert and First Presbyterian Church Bellevue for 2025 – \$20,748 (\$21,235) ES; IRS Mileage; Prof development \$531; 4 weeks' vacation; 2 weeks study leave.
- Approved Gary Ellers's Quarterly reports – October, November, December 2024.
- Approved Interim Quarterly report – Linda Reffert, FPC Bellevue
- Approved Interim quarterly report – Mike Harvey, NH
- Approved 2025 Communion: Great Plains Pilgrimage, Calvin Crest, Omaha Presbytery Seminary Foundation, Creighton University
- Linda Reffert volunteered to be the new Interview Team Coordinator (replacing Pam Otto)

Additional Action Items

- We are looking for ways to move Susan Smith (lay pastor at Carter Lake, serving there for the past 10 years) into a temporary supply position by taking classes, engaging with a mentor, etc. (no Worship & Sacrament classes completed yet). More to come!
- Reviewed Care Teams and their Leaders
- Moderator needed at Missouri River Valley
- Moderator needed at Underwood Hills Presbyterian Church (May 2025)
- Had one-hour special COM meeting for PNC overview training Tuesday, February 11th, 2025 at 4pm via ZOOM

COM Action Items 2/25/25

- Approved minutes 1/28/25
- Approved Marcia Cline TPR with Clarinda Presbyterian Church: Full Time; Cash Salary \$45,093.84; Full BOP, Total Effective Salary \$45,093.84; IRS Mileage \$1,000; CE \$1,000 + \$200 book; 4 weeks' vacation including Sundays; 2 weeks study leave.
- Approved PMRV Separation Agreement
- Electronic vote – Approved Dundee APNC

COM – no meeting March

COM Action Items 4/22/25

- Approved minutes 2/25/25
- Approved Nancy Ross-Hullinger TPR with Gethsemane Presbyterian Church; part time 12-15 hours per week, 4-5, Total Effective Salary - \$34,320; 4 weeks' vacation, 2 weeks study leave.
- Approved dismissal of Lori Robinson to Southern Kansas Presbytery
- Approved dismissal of Deena Candler to ECO
- Approved Interim Pastor Quarterly Reports
- *Gary Eller, First Presbyterian Church Omaha
- *Linda Reffert, First Presbyterian Church Bellevue
- Approved membership of Rev. Judy Pistole into Presbytery of Missouri River Valley from New Covenant Presbytery
- Approved Karen Moritz TPR with Underwood Hills May 1, 2025-December 31, 2025; part time 14 hours per week; Total effective salary \$14, 752, 3 weeks' vacation, 2 weeks study leave, mileage. (Based on 8 months)
- Approved to revise Terms of Call and TPR forms to include ***“unless negotiated otherwise in accordance with the provisions of the BOP Church Leaders Package.”***

***Affirmed Electronic Vote(s)**

- Reverend Brianne Christiansen, March 3, 2025, to First Presbyterian Church of Omaha - August 2025.

Commission on Preparation for Ministry – submitted by Rev. Nancy Ross-Hullinger (PMRV Stated Clerk) and Rev. Brian Long (CPM Moderator)

CPM Action Items 3/20/25

- Brian Long and Doug Bogenhagen will be Spring 2025 ordination exam readers.
- Nick Dougherty was elected as clerk to the CPM

CPM Action Items 4/11/25

- Approved moving Regina Jeanpierre-Bryant from *Inquirer* to *Candidate* and to allow her to schedule her ordination exams when ready.

Administrative Commission Report

Re: Shelby Presbyterian Church, Shelby, Iowa

Upon the request of the congregation of Shelby Presbyterian Church, Shelby, Iowa by vote at their Congregational Meeting on October 29, 2023, the Presbytery of Missouri River Valley approved the sale of the real property and interior items of the church.

The presbytery also appointed an administrative commission to work with the Session of Shelby Presbyterian Church. The commission members were: Bonnie Brown, Rev. Rick Sleyster, Michael O'Bradovich, Rev. Sally Carlson, and Rev. Gary Eller (Moderator).

These are the duties assigned to the Administrative Commission:

- Under the Form of Government IV (G-4.0203 and G-4.0204) of the Constitution of the Presbyterian Church (U.S.A.), all property of the Shelby Presbyterian Church is held in trust for the Presbyterian Church (U.S.A.). Therefore, the Administrative Commission is authorized to arrange for the appropriate disposition of real and personal property, including the sale of real estate after consultation with the Presbytery's Stewardship of Resources Committee.
- Facilitate the sale of all real and personal property, inventories of equipment, and arrange for transfer of title to an approved buyer of all real property known to be in the possession of Shelby Presbyterian Church.
- Proceeds from all sale of real and inventories of the Shelby Presbyterian Church after appropriate bills have been paid shall be retained by the congregation and the session of Shelby Presbyterian Church.
- To manage and secure access to the property which shall include verification of liability insurance coverage and posting of "Do Not Enter" signage on all entrances of the building until ownership is rightly transferred to a new owner.
- To assist in executing a deed search and updated abstract of the property as acquired prior to sale closure.
- To assist in the acquisition of all legal documents necessary to close the property sale.
- To assist in the writing of a purchase agreement which affords congregation members access to the property until closure on the sale of the property.

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- To assist gathering all information necessary for Presbytery's approval of the sale of the property which shall include the legal description of the property, purchase price, name of the buyer, and any other relevant information as required by Stewardship of Resources.
- To consult with the session regarding requests the congregation may have concerning the disposition of equipment, memorials, and other property of the Shelby Presbyterian Church, and from the date of this action to approve the disposition of property or to arrange for its retention and storage for future use at the direction of the Presbytery.
- As its final act the Administrative Commission will make a final report on the property sale to Presbytery which will:

Describe the process the Administrative Commission has followed and the actions it has taken, including the action making the Presbytery the "successor in interest" to the congregation.

- From time to time the Commission will report to the Presbytery, through the Stated Clerk, actions taken in discharge of these duties.

The commission held an organizational meeting via Zoom with two Elders from the church, Grace Mills and Deborah Rosenow. Over the next several months, we had a series of Zoom meetings to discuss progress with the disposition of the church property.

A process was developed, in consultation with the session, for the sale of some items within the church as bids were received on the property. Proceeds from these sales went to the church.

A congregational meeting was held on April 28, 2024, to vote on selling the church property and remaining contents, as is, to an individual for \$10,000. The congregation voted in favor of the sale.

Attached to this report are the minutes of a November 7, 2024, called meeting of the Shelby Presbyterian session.

The deed of sale was posted on April 15, 2025, by presbytery's counsel.

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First Presbyterian Church – Shelby continues to worship at the Shelby United Methodist Church in Shelby, Iowa. They have established a Working Ecumenical Shared Ministry Covenant (2023).

We are grateful to the Session of the church for their hard work and perseverance in the sale of their building and contents. We pray for God's continued blessings on them.

For the Administrative Commission,

Gary Eller

Chairperson

Minutes of a Specially Called Meeting of the
Session of Shelby Presbyterian Church
11/07/2024

Those present: Kathy Schumacher, Deb Rosenow, Mallory Nelson, Jean Mills, Grace Mills, Kim Buck, and Bill Switzer.

On November 7, 2024, at 7:00pm a specially called meeting of the Session, the subject of the sale of the church property located at 700 Center Street, Shelby, Iowa, ("church property") was the subject of the meeting.

Background:

1. On April 28, 2024, a Congregational Meeting was held. A representative of the Missouri Valley Presbytery ("Presbytery") was present. After discussion and a vote, the Motion to Sell the Church Property was passed. The Presbytery in its possession all information as to the counting of the votes and the specific results.
2. At the Congregational Meeting and as part of the Motion to sell the Church Property, it was agreed that the Session was to conduct any negotiations and sign any documents necessary to market the Church Property and complete the sale.
3. No further Congregational Meetings would need to be called or held.

Current:

1. The Session has received an agreement to purchase the Church Property for the sum of Ten Thousand and 00/100 Dollars (\$10,000.00).
2. The Session after a Motion by Jean, seconded by Mallory to accept the offer to purchase the Church Property unanimously approved, the Clerk of Session is authorized to finalize and complete the sale of the Church Property without the need to call a Congregational Meeting to approve the sale.
3. Whatever documents are needed to be signed by the Presbytery will be up to the Presbytery to determine and provide as part of the Presbytery's role in this transaction.
4. The sale of the Church Property in no way terminates or ends the Mission and Ministry of Shelby Presbyterian Church. The proceeds of the sale will not be paid to the Presbytery.
5. Upon sale of the Church Property, the Clerk of Session will notify the Congregation through the church's regularly published newsletter.

There being no further business to come before the Session, upon motion and unanimous consent, the meeting was adjourned on 11/07/2024 at 7:30pm.

Respectfully submitted,



Clerk of the Session of First Presbyterian Church

Shelby, Iowa.